

To,
The secretary,
Indira Gandhi Teachers Training College,
Talandu, Hooghly

Subject: Resignation letter

Respected Sir,

I would like to place before you the following fact that I, Chandrika Dholey, shall not be able to join your college as assistant lecturer of English due to some unavoidable circumstances.

Please do the needful at your earliest convenience.

Date: 04/06/2017

yours sincerely,
Chandrika Dholey